



Matija Gubec Primary School  
Davorina Bazjanca 2  
Zagreb, Croatia  
[www.os-mgubec.hr](http://www.os-mgubec.hr)

**ANNUAL SCHOOL FEE PAYMENT PLAN  
AND CONDITIONS OF PAYMENT**

**INTERNATIONAL PROGRAMME  
(SCHOOL YEAR 2010-2011)**

Adopted by the School Board on 14 June 2010

## ANNUAL FEE PAYMENT PLAN 2010/2011

The following fee was approved by the School Board on 14 June 2010.

**1. APPLICATION FEE                    400, 00 EUR\*\***

### 2. ANNUAL FEE PAYMENT PLAN:

GRADE	ANNUAL FEE HRK/EUR**	PAYMENT DUE			
		15 Sept 2010	15 Nov 2010	15 Jan 2011	15 Apr 2011
<b>0</b>	28.000,00 HRK	7.000,00	7.000,00	7.000,00	7.000,00
<b>1</b>	28.000,00 HRK	7.000,00	7.000,00	7.000,00	7.000,00
<b>2</b>	28.000,00 HRK	7.000,00	7.000,00	7.000,00	7.000,00
<b>3</b>	28.000,00 HRK	7.000,00	7.000,00	7.000,00	7.000,00
<b>4</b>	28.000,00 HRK	7.000,00	7.000,00	7.000,00	7.000,00
<b>5</b>	28.000,00 HRK	7.000,00	7.000,00	7.000,00	7.000,00
<b>MYP 1</b>	5.500,00 EUR	1.375,00	1.375,00	1.375,00	1.375,00
<b>MYP1*</b>	2.600,00 EUR	650,00	650,00	650,00	650,00
<b>MYP2</b>	5.500,00 EUR	1.375,00	1.375,00	1.375,00	1.375,00
<b>MYP2*</b>	2.600,00 EUR	650,00	650,00	650,00	650,00
<b>MYP3</b>	5.500,00 EUR	1.375,00	1.375,00	1.375,00	1.375,00
<b>MYP3*</b>	2.600,00 EUR	650,00	650,00	650,00	650,00

\*annual fee for Croatian citizens

\*\* amount paid in HRK

Parent / Carer (Obligor) has the right to a 5 per cent discount to the annual school fee in case the entire fee, reduced by the five per cent, is paid into the School account by 30 September 2010 at the latest. After that date, Obligor has no more discounts and needs to pay the entire amount regardless of the installment plan.

## **MATIJA GUBEC (MG) FEE PAYMENT CONDITIONS FOR PARENTS**

Matija Gubec school services are rendered exclusively on the basis of the following terms and conditions (MG Conditions), as amended periodically:

### **APPLICATION FEE**

The application fee, in the amount as stated in the Annual Fee Plan (Plan) is due and payable for each and every applying Student before or upon filling out the application form needed for the proper admission, or by 15 August 2010 at the latest.

If the application fee is not paid into the School account in full by the stated date, Student cannot apply for the following school year.

The application fee is not refundable under any circumstances.

### **ANNUAL SCHOOL FEE**

#### **Payment**

The School fee is payable in four equal installments.

The installment amounts and the due dates are stated in Annual School Fee Payment Plan. Special terms are applicable in case of Late Registration and Early Termination (see below). The School Board approves all exceptions concerning payment.

In all cases, the total annual fee must be paid in full by 15 April 2011.

#### **Late registration**

The students who are enrolled upon or after the day on which the first of the installments is due, are considered 'late registration'.

Based on the 10-month school year, (September – June), School fee is calculated per full month, starting from the first day of the month of enrolment (regardless of the day on which the attendance actually begins) until the last day of the school year's last month.

The first installment is due and payable upon enrolment.

#### **Early Termination**

Obligor can terminate the schooling agreement prematurely (that is before its actual expiration with the end of the current school year) in the form of a written notice addressed to the School head of administration.

The termination takes effect at the end of the following calendar month, following the month in which School receives the termination notice, unless the notice specifically states that the termination takes effect at the end of the month which comes after the following month. Unless the full termination notice is given in writing, the fee will continue to be charged.

The School fee, calculated pro rata on the basis of a full calendar month, and the 10-month school year, (September – June) are payable until the schooling termination takes effect. In case the termination takes effect in May, the School fee for June is charged as well.

In case of early termination, all remaining claims towards Obligor are due and payable not later than on the school working day proceeding the last day of Student's attendance.

Obligor is entitled to a refund (without interest) of the credit balance of School fee paid in advance, if any left after the settlement of all remaining claims.

If Student leaves MG without a written notice, MG will consider the notice to have been handed in by Obligor on the last day of such Student's attendance and the preceding paragraphs apply accordingly.

#### **DELAY OF PAYMENT**

The case of a payment delay in settling of the annual payment due to MG for more than 30 days rises the interest at the rate regulated by § 29 of *Zakon o obveznim odnosima, NN35/05 and 41/08*, and it is calculated from the day following the due date, until the day MG receives the payment made by Obligor.

If a delay in payment continues for more than 30 days, the MG Principal may use their discretion right to suggest the School Board to terminate the schooling agreement and exclude the Obligor from the schooling process by sending them a written notice.

Such termination takes effect at the end of the month which follows the month of sending such a notice. School fees continue to be payable until the termination takes effect. In all other respects, the provisions regarding *Early Terminations* apply correspondingly. All legal costs incurred by MG in the recovery of remaining fees will be borne by Obligor.

#### **SPECIAL CONDITIONS WHICH APPLY TO LATE FEE PAYMENT**

Families with the unpaid balance of fees at the close of the current school year will not be allowed to re-enroll their children for the following school year unless and until all fees have been paid for the current school year. The entire amount of school fees for the current school year must be paid in full BEFORE the student(s) can be considered for re-admission to

the school in the following school year. Re-admission is dependent upon the availability of vacancies within the grades.

### **APPLICABLE LAW**

Croatian law applies.

The Municipal Court of Zagreb is in charge of all legal disputes.

### **ANNUAL REGISTRATION**

The schooling agreement is entered into on an annual basis, and expires at the end of each and every school year.

For Student attendance during the following school year, a formal re-registration in writing is necessary, and should be done by 25 June of the current school year. Obligor must use form issued by MG.

### **VARIATION OF FEES AND CONDITIONS**

MG reserves exclusive rights to amend and vary Fees and Conditions in respect of the following school years.

Fees may be increased or decreased on the basis of changes in the costs of operating MG, such as staff salaries, taxes, charges, social security contributions, the cost of electricity, heating, communications, maintenance and repairs of buildings, facilities and equipment and their replacements, as well as they are based on changes in the financial support of the Republic of Croatia and the founder.

A copy of Annual Fee Payment Plan for the school year 2010-2011 will be posted on the School website: [www.os-mgubec.hr](http://www.os-mgubec.hr)

From the day of posting, copies are also available upon request. If MG sends a copy to Obligor's last notified address, Obligor will be considered to have received the copy sent.

June 2010